JOB DESCRIPTION	
Position Title	Unit Head
Reports To	General Manager - Manufacturing
Department	Production
Qualification	Bachelors
Experience	8 -10 Years
Primary Duties	Lead and manage the production unit, ensuring efficient and effective manufacturing operations.
	Develop and implement production strategies, goals, and objectives aligned with the company's vision and targets.
	Supervise and mentor production supervisors and staff, fostering a positive work environment and encouraging professional development.
	Conduct regular performance evaluations and implement necessary training programs.
	Oversee the production planning process, ensuring that production schedules are met while maintaining quality standards.
	Collaborate with procurement, sales, and engineering teams to ensure that all necessary materials and resources are available.
	Implement and enforce quality control procedures to ensure all products meet company and industry standards.
	Address and resolve any quality issues, implementing corrective actions as necessary.
	Identify areas for process optimization and lead continuous improvement initiatives.
	Utilize lean manufacturing principles to enhance operational efficiency and reduce waste.
Secondary Duties	Promote a safety culture within the production team and conduct regular safety training.
	Managed the production unit budget, monitored expenses, and implemented cost-saving measures where possible.
	Report on production performance metrics, analyzing data to inform decision-making.
	Liaise with senior management, engineering, and other departments to align production goals with overall business objectives.
	Engage with suppliers and vendors to maintain strong relationships and ensure the availability of quality materials.
Skills Required	Proven experience in production
	Team Management skills
	Good communication abilities in English and Tamil
	Time management skills
	Good problem-solving, coordination, and troubleshooting skills
Email ID	jobs@hykonindia.com
Contact	85930 75050

Hykon India Limited

Hykon House, Ikkandawarrier Road, Thrissur-680001, Kerala, India. 0487-2444163/183 ho@hykonindia.com

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